

OPEN SELECTION PROCESS
CRITERIA FOR SELECTION OF SERVICE PROVIDER
FOR CHILDCARE CENTRE AND STUDENT CARE CENTRE

General Criteria		Pts
1.	Clarity of the concept of facility	
	Proposal gives a clear description of the goal and target group in line with Service Model of facility stipulated by MCYS, and outlines the strategies and approaches to be taken in achieving the goal and objectives of the facility.	30
	Proposal gives a clear description of the goal and target group in line with Service Model of facility stipulated by MCYS, but is vague on strategies and approaches that agency will be taking to achieve the objectives of the facility.	15
	Proposal is vague on goal, target group, strategies and approaches that the agency will be taking to achieve the objectives of the facility.	0
2.	Programmes to meet the objectives of the facility	
	Proposal includes the core programmes that are in line with the objectives of the facility, relevant additional programmes/systems that serve the purpose of the facility and that at the same time includes action plan to implement and evaluate the effectiveness of each programme/system.	30
	Proposal includes the core programmes that are in line with the objectives of the facility, and relevant additional programmes/systems that serve the purpose of the facility but no action plan indicated.	15
	Proposal is vague and has little details.	0
3.	Management Committee	
	Proposed Committee includes relevant professionals*. *May include members of grassroots organisations, Community Development Council, relevant professional fields e.g. teaching, social work, management, administration, etc.	30
	Proposed Committee does not include relevant professionals but includes members who have exposure/involvement in social service sector (i.e. as volunteers).	15
	Proposed Committee does not include relevant professionals or members who have exposure/involvement in social service sector.	0
4.	Staff Recruitment and Development	
	Proposal includes recruitment plan for locals (including remuneration package) and a plan on how the organisation would develop its staff.	30
	Proposal includes either recruitment plan, or staff development plan but not both.	15
	Proposal does not indicate recruitment plan for locals or staff development plan.	0
5.	Financial background and plans for future funding	
	Has or is able to secure financial resources for initial 3 years of operation (includes elaboration on future sources of funds, expected expenditure, cash flow projections, etc) and its audited accounts for the past 3 years (if applicable) show that the organisation is financially sound.	30
	Has or is able to secure financial resources for initial 1 year of operation (includes elaboration on future sources of funds, expected expenditure, cash flow projections, etc) and its audited accounts for the past 3 years (if applicable) show that it has merely managed to break even.	15
	No concrete plan to secure financial resources and audited accounts for the past 3 years (if applicable) show that it has run into deficit.	0

6.	Experience in operating facility	
	Organisation is successfully operating this particular facility in compliance with MCYS' Guidelines.	30
	Organisation is operating a social service facility (different from the one they are applying now).	15
	Organisation does not have any experience in operating a social service facility.	0
7.	Programme Evaluation	
	Proposal clearly spells out how regular programme evaluation would be implemented.	30
	Proposal is vague on how regular programme evaluation would be implemented.	15
	Proposal does not indicate if the organisation would conduct regular programme evaluations.	0
8.	Networking with other community resources	
	Has strong networks, e.g. proposal suggests a high level of co-operation and collaboration with the community resources including parents involvement.	30
	Has limited networks, e.g. proposal suggests limited contacts outside the VWO's organisational setup.	15
	Has no networks, e.g. proposal does not state any contact outside the VWO's organisational setup.	0
9.	Commitment to provide additional assistance to needy families	
	Concrete plan and guidelines are drawn up to help the needy families and at least 10 places are set aside for children from needy families.	40
	Proposal states only brief plans and guidelines to help the needy in the community.	20
	No plan and guidelines to assist needy families.	0
10a.	Guidelines on child care fees (Click here for fees table)	
	Proposed fee is 10% lower than general market rate.	10
	Proposed fee is within 10% range of general market rate.	5
	Proposed fee is 10% higher than general market rate.	0
10b.	Guidelines on infant care fees (Click here for fees table)	
	Proposed fee is 10% lower than general market rate.	10
	Proposed fee is within 10% range of general market rate.	5
	Proposed fee is 10% higher than general market rate.	0
10c.	Guidelines on student care fees (Click here for fees table)	
	Proposed fee is 10% lower than general market rate.	10
	Proposed fee is within 10% range of general market rate.	5
	Proposed fee is 10% higher than general market rate.	0
	TOTAL	