



Ref no: CCK 01/2009

Community Involvement Division  
Operations Department  
Police Headquarters  
New Phoenix Park  
28 Irrawaddy Road  
Singapore 329560

15 July 2009

Dear Sir/Madam,

**CRIME PREVENTION ADVISORY  
- BREAK-INS AT CHILD CARE CENTRES AND KINDERGARTENS**

Recently, several cases of break-ins were reported at childcare centres and kindergartens. Affected areas include Telok Blangah Crescent, Tampines, Pasir Ris, Jurong West, Canberra Rd, Sembawang and Bukit Batok West. Culprits had tampered with windows grilles or doors to gain entry into the centres. In a few cases, culprits pried open safes, drawers and cabinets to steal the contents within.

2 Break-ins could be prevented if childcare centres and kindergartens adopt adequate anti-housebreaking measures to protect their premises from break-ins.

(i) Anti-Burglar Alarm System

Most of the centres hit did not have a CCTV or alarm system. An effective alarm system not only supplements the physical security of the premises, but also provides an early warning (by means of siren, indicator, etc) to any unauthorised entry or attempt to enter the premises.

Depending on the needs and budget, one could invest in very affordable security systems. Some commercial security companies offer security systems which cost as little as just over \$1/- per day. This is a small price to pay for peace of mind.

Alternatively, you can install adhesive window/door magnetic alarm devices, which are available for less than \$10 at hardware and DIY shops.

(ii) Strong Locks and Grilles

Use locks that are strong and of good quality to secure the window grilles.

(iii) Cursory Checks

Staff of childcare centres and kindergartens should conduct cursory checks to ensure that all windows and doors are properly secured before leaving the premises at the end of the day.

Defects should be highlighted to the centre's management so that prompt rectification to damaged window grilles or defective doors could be done.

(iv) Safekeeping of Cash and Expensive Equipment

Do not leave cash overnight in the premises. Deposit all cash into a bank at the end of the day. If inevitable, valuables should be kept in a good quality safe that is fixed to the wall or floor to prevent the safe from being carted away.

Expensive equipment such as PCs and audio visual equipment should be stored in properly secured rooms or cabinets. Likewise, investing in locking devices such as cable locks for your computers and laptops would deter culprits from stealing these assets.

3 We strongly urge you to implement the above measures to prevent your centre from falling prey to housebreakers. You may also wish to contact our Crime Prevention Officer from your nearest police division to conduct a crime risk survey to determine what other specific measures you can adopt at your centre.

Yours Sincerely,



**SHERRIN CHUA  
ASSISTANT DIRECTOR  
COMMUNITY INVOLVEMENT DIV  
OPERATIONS DEPARTMENT  
SINGAPORE POLICE FORCE**

**CRIME PREVENTION – A SHARED RESPONSIBILITY**

**ANNEX A****DIVISIONAL CRIME PREVENTION OFFICERS PHONELIST**

<b>Police Division</b>	<b>CPO</b>	<b>Office Tel</b>
Central	Staff Sergeant Mohamad Faisal	6557 3320
Clementi	Snr Station Inspector Leow Ay Hong	6872 7835
Tanglin	Staff Sergeant Alex Lee	6391 4889
Ang Mo Kio	Station Inspector Kelly Liaw	6218 1223
	Staff Sergeant John Law	6218 1179
Bedok	Snr Staff Sergeant Patrick Poh	6244 7027
	Sergeant Rica Ong	6244 7204
Jurong	Sergeant Jason Lee	6896 6873